

PROGRAMMING**Data Entry Notes:**Classification: ProgrammingPaygroup: HQ Programming**Must Check One**

New Partner []

Existing Partner* []

*Vendor #: _____

ACCOUNTS PAYABLE SHARED SERVICES

Comcast Cable Partner Profile Form***Completion of this form is REQUIRED for additions or changes to a supplier master profile.****Note: If you are a multi-dwelling unit property owner, multi-dwelling unit developer, condominium or homeowners association only fill in Sections: A, B, D, and H.***Section A: Company Information**

Legal Company name: _____ Fed Tax ID: _____

DBA/Business Name: _____ D&B #: _____

Current Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Website: _____

Point of Contact: _____ Title: _____

Email: _____ Phone: _____

Interest in EDI: Yes [] No []

Section B: Partner Bank Information (for EFT / direct deposit payment)*Note: It is the responsibility of the Partner to notify Comcast immediately if banking information changes*

Name on Account: _____ Bank Name: _____

ABA Number: _____ Account Number: _____

Remittance Advice Email: _____

Section C: Ownership**Business 51% Owned/Controlled by the Following:**

Minority Owned [] Woman Owned []

[] African American HUBZone Small Business []

[] Asian/Indian American Veteran Owned []

[] Asian Pacific American Service Disabled Vet. Owned []

[] Hispanic American Small Disadvantaged Owned []

[] Native American N/A []

[] Other: _____

Section D: Tax Payer Classification

Sole Proprietorship [] Limited Partnership []

General Partnership [] Corporation []

Section E: Business Classification

Small Business [] Large Business []

Privately Owned [] Non Profit Org. []

Publicly Owned [] N/A []

Subsidiary of Above Named Parent [] Independent []

Division of Above Named Parent []

Affiliate of Above Named Parent []

Section F: Type of Business

[] Contractor [] Factory Rep. [] Retail Dealer [] Value Added Retailer [] Wholesaler

[] Distributor [] Manufacturer [] Service Provider [] Other: _____

[] N/A

Section G: Certification As a Ethnic or Woman Owned Enterprise**If applicable, indicate the agency from which your company has been certified as a ethnic or woman owned enterprise, or as a small business enterprise, and attach a copy of your certification. COPY OF CERTIFICATION REQUIRED.**

[] Small Business Administration: (Indicate the locality): _____ Date _____ Specify Locality/Agency _____

[] NMSDC Affiliated Council (List the council name and phone): *For listing of council(s) in* _____[] Women's Business Enterprise National Council: *www.wbenc.org* _____

[] Other (Specify): _____

The Certification attached applies to:

[] The Current Address listed above only. [] Other Locations (List): _____

[] All locations of the Parent Company listed above. [] N/A

Section H: Verification of Information

Name of Authorized Rep (Print) _____

Email Address _____

Date _____

Title of Authorized Rep _____

Request for Taxpayer Identification Number and Certification

**Give form to the
 requester. Do not
 send to the IRS.**

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name, if different from above	
	Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ <input type="checkbox"/> Exempt payee <input type="checkbox"/> Other (see instructions) ▶	
	Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	City, state, and ZIP code	
	List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
or
Employer identification number

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,