

## dFac Approval Workflows - Sanford School

| New Faculty Member |               |                               | Appointments  |               |               |              |                  |                                  |                 |            | Memberships | Faculty Data Change & Titles | Leaves                        |                  | Flexible Work Arrangements |
|--------------------|---------------|-------------------------------|---------------|---------------|---------------|--------------|------------------|----------------------------------|-----------------|------------|-------------|------------------------------|-------------------------------|------------------|----------------------------|
|                    |               |                               | Primary       |               |               |              | Secondary        |                                  | Emeriti & Joint | Admin.     |             |                              | Junior Faculty /Dean's Leaves | All Other Leaves |                            |
| NRR (PSA 011)      | ORR (PSA 010) | TTK (PSA 009)<br>TD (PSA 009) | NRR (PSA 011) | ORR (PSA 010) | TTK (PSA 009) | TD (PSA 009) | Non-Regular Rank | Other Regular Rank/ Tenure Track | All ranks       | All ranks  | All ranks   | All ranks                    | All ranks                     | All ranks        |                            |
| NFMBCKGRND         | NFMBCKGRND    | NFMBCKGRND                    | FS_LEVEL01    | FS_LEVEL01    | FS_LEVEL01    | FS_LEVEL01   | FS_LEVEL01       | FS_LEVEL01                       | FS_LEVEL01      | FS_LEVEL01 | FS_LEVEL01  | FS_LEVEL01                   | FS_LEVEL01                    | FS_LEVEL01       |                            |
| FS_LEVEL01         | FS_LEVEL01    | FS_LEVEL01                    |               | FS_PROVOST    | FS_PROVOST    | FS_FA_APT    |                  | FS_BOARD                         | FS_PROVOST      |            |             |                              | *FS_PRV_LV                    | *FS_PRV_LV       |                            |
|                    | FS_PROVOST    | FS_PROVOST                    |               |               |               | FS_PROVOST   |                  |                                  |                 |            |             |                              |                               |                  |                            |
|                    |               |                               |               |               |               | FS_BOARD     |                  |                                  |                 |            |             |                              |                               |                  |                            |

dFac forms route to different levels of approval depending on many factors. The biggest factor is the type of form. The next factor is which school the form is intended for. Last, which Personnel Subarea (PSA) the faculty member is in. Some administrative appointments also take into account what type of admin appointment is being awarded.

### Non-Regular Rank Job Codes

- 1501 INSTRUCTOR, NON TENURE TRACK
- 1505 INSTRUCTIONAL STAFF
- 1508 VISITING PROFESSOR OF THE PRAC
- 1509 EXECUTIVE IN RESIDENCE
- 1512 STAFF ASSOCIATE
- 1514 LECTURING FELLOW
- 1515 LECTURING FELLOW, SENIOR
- 1516 VISITING RESEARCH SCHOLAR
- 1518 INSTRUCTOR, TEMPORARY
- 1519 INSTRUCTOR, TEMPORARY
- 1522 LECTURER (P-T)/UNIV
- 1523 VISITING SCHOLAR
- 1524 VISITING LECTURER
- 1529 VISITING ASSC PROF OF PRACTICE
- 1530 VISITING ASST PROF OF PRACTICE
- 1549 INSTRUCTOR-UNIV
- 1555 VISITING PROFESSOR
- 1556 VISITING ASSOCIATE PROF
- 1557 VISITING ASSISTANT PROFESSOR
- 1558 VISITING ASSOCIATE
- 1559 VISITING INSTRUCTOR
- 1565 ADJUNCT PROFESSOR
- 1566 ADJUNCT ASSOCIATE PROFESSOR
- 1567 ADJUNCT ASSISTANT PROF
- 1568 ADJUNCT ASSOCIATE
- 1569 ADJUNCT INSTRUCTOR-UNIV
- 1571 CONSULTING PROFESSOR
- 1572 ASSOC CONSULTING PROFESSOR
- 1573 ASSIST CONSULTING PROFESSOR
- 1574 CONSULTING ASSOCIATE
- 1578 CLINICAL ASSOCIATE
- 1589 SCHOLAR IN RESIDENCE
- 1596 INSTRUCTOR-MC

### Tenured Job Codes

- 1541 PROFESSOR (TENURE)
- 1542 ASSOC PROFESSOR (TENURE)

### Tenure Track Job Codes

- 1545 PROFESSOR
- 1546 ASSOC PROFESSOR
- 1547 ASST PROFESSOR

### Other Regular Rank Job Codes

- 1521 LECTURER-UNIV
- 1525 PROFESSOR OF PRACTICE
- 1526 ASSOC PROF OF THE PRAC OF
- 1527 ASSIST PROF OF THE PRAC OF
- 1535 RESEARCH PROFESSOR
- 1536 ASSOC RESEARCH PROFESSOR
- 1537 ASSIST RESEARCH PROFESSOR
- 1540 LECTURER, PRE-TENURE TRACK

The following administrative titles have been approved by the President and Provost. Administrative appointments are recorded in dFac.

### These Administrative appointments are reported to the BOT

- 05 Acting Chair
- 39 Acting Co-Chair
- 06 Acting Dean
- 08 Assistant Dean
- 09 Associate Dean
- 03 Chair
- 14 Chancellor
- 16 Co-Chair
- 17 Co-Director
- 18 Dean
- 19 Deputy Dean
- 21 Director
- 01 Exec Vice Provost
- 70 Executive Dean
- 27 Executive Director
- 23 Executive Vice Chancellor
- 22 Executive Vice President
- 29 Interim Chair
- 30 Interim Dean
- 31 Interim Director
- 12 President
- 37 Provost
- 32 Senior Associate Dean
- 78 Senior Director
- 33 Senior Vice Chancellor
- 34 Senior Vice President
- 26 Vice Chancellor
- 35 Vice Dean
- 38 Vice President
- 02 Vice Provost
- 36 Vice-Chair
- 79 Vice President and Vice Provost

### These Administrative appointments are not reported to the BOT

- 53 Acting Assistant Director
- 54 Acting Chief
- 55 Acting Coordinator
- 07 Acting Director
- 57 Acting Secretary
- 58 Acting Vice-Chair
- 40 Assistant Chair
- 59 Assistant Chief
- 41 Assistant Director
- 25 Assistant to Director
- 50 Assistant to the Chancellor
- 60 Assistant to the Dean
- 44 Assistant to the Vice President
- 42 Assistant Vice Chancellor
- 43 Assistant Vice President
- 80 Assistant Vice Provost
- 61 Assistant Vice-Chair
- 62 Assistant Vice-Dean
- 45 Associate Chair
- 63 Associate Chief
- 04 Associate Dean Emeritus
- 10 Associate Director
- 64 Associate Director of Graduate Studies
- 65 Associate Director of Undergraduate Studies
- 24 Associate Vice Chancellor
- 81 Associate Vice Provost
- 66 Associate Vice-Chair
- 67 Associate Vice-Dean
- 13 Chancellor Emeritus
- 15 Chief
- 68 Co-Chief
- 69 Coordinator
- 11 Dean Emeritus
- 20 Deputy Director
- 52 Director of Graduate Studies
- 51 Director of Undergraduate Studies
- 71 Executive Secretary
- 28 Head, Section
- 72 Interim Chief
- 73 Interim Coordinator
- 74 Interim Secretary
- 75 Interim Vice-Chair
- 76 Interim Vice-Dean
- 47 President Emeritus
- 82 Representative
- 46 Representative, Board of Directors
- 77 Secretary
- 49 University Veterinarian