

## dFac Approval Workflows - School of Medicine Clinical Sciences

New Faculty Member						Appointments										Memberships	Faculty Data Change & Titles	Leaves		Flexible Work Arrangements			
Non-Regular Rank (NRR)	ORR Asst Lvl	ORR Assoc/Full Lvl	TTK- Assist Lvl	TTK Assoc/Full Lvl	TD (PSA 009/019)	Non-Regular Rank (NRR)*	ORR Asst Lvl	ORR Assoc/Full Lvl	TTK- Assist Lvl	TTK Assoc/Full Lvl	Tenured (TD)	Non-Regular Rank	ORR/ Tenure Track	Emeriti & Joint All ranks	Administrative All ranks	All ranks	All ranks	Non-Regular Rank (NRR)	Other Regular Rank	Non-Regular Rank (NRR)	Other Regular Rank		
NFMBACKGRND						FS_LEVEL01										FS_LEVEL01	FS_LEVEL01	FS_LEVEL01		FS_LEVEL01	FS_LEVEL01		
FS_LEVEL01						FS_SOMNRR	FS_SOMRR				FS_SOMNRR	FS_SOMRR	FS_SOMRR			FS_SOMNRR	FS_SOMRR			FS_SOMNRR	FS_SOMRR		
FS_SOMNRR	FS_SOMRR							FS_MCEC*			FS_CSAPT*							FS_PRIV_LV					
		FS_MCEC		FS_CSAPT						FS_MCEC*													
				FS_MCEC						FS_PROVOST*	FS_BOARD*												
				FS_PROVOST	FS_BOARD																		

dFac forms route to different levels of approval depending on many factors. The biggest factor is the type of form. The next factor is which school the form is intended for. Lastly, which job code the appointment is makes the final decisions. New Faculty Member forms route based on the position job code, not the appointment job code. Some administrative appointments also take into account what type of admin appointment is being awarded. In the SOM, job code 1518, while NRR, routes to FS\_SOMRR for school approval.

The Appointments form has several reasons - Update Existing Appointment, New Appointment, Promotion/Change of Status, and Reappointment. Approval levels noted in the Appointments section with an asterisk (\*) are skipped for reason Update Existing Appointment.

- Non-Regular Rank Job Codes**
- 1501 INSTRUCTOR, NON TENURE TRACK
  - 1505 INSTRUCTIONAL STAFF
  - 1508 VISITING PROFESSOR OF THE PRAC
  - 1509 EXECUTIVE IN RESIDENCE
  - 1512 STAFF ASSOCIATE
  - 1514 LECTURING FELLOW
  - 1515 LECTURING FELLOW, SENIOR
  - 1516 VISITING RESEARCH SCHOLAR
  - \*1518 INSTRUCTOR, TEMPORARY
  - 1519 INSTRUCTOR, TEMPORARY
  - 1522 LECTURER (P-TI)/UNIV
  - 1523 VISITING SCHOLAR
  - 1524 VISITING LECTURER
  - 1529 VISITING ASSC PROF OF PRACTICE
  - 1530 VISITING ASST PROF OF PRACTICE
  - 1549 INSTRUCTOR-UNIV
  - 1555 VISITING PROFESSOR
  - 1556 VISITING ASSOCIATE PROF
  - 1557 VISITING ASSISTANT PROFESSOR
  - 1558 VISITING ASSOCIATE
  - 1559 VISITING INSTRUCTOR
  - 1565 ADJUNCT PROFESSOR
  - 1566 ADJUNCT ASSOCIATE PROFESSOR
  - 1567 ADJUNCT ASSISTANT PROF
  - 1568 ADJUNCT ASSOCIATE
  - 1569 ADJUNCT INSTRUCTOR-UNIV
  - 1571 CONSULTING PROFESSOR
  - 1572 ASSOC CONSULTING PROFESSOR
  - 1573 ASSIST CONSULTING PROFESSOR
  - 1574 CONSULTING ASSOCIATE
  - 1578 CLINICAL ASSOCIATE
  - 1589 SCHOLAR IN RESIDENCE
  - 1596 INSTRUCTOR-MC

- Tenured Job Codes**
- 1541 PROFESSOR (TENURE)
  - 1542 ASSOC PROFESSOR (TENURE)

- Tenure Track Job Codes**
- 1545 PROFESSOR
  - 1546 ASSOC PROFESSOR
  - 1547 ASST PROFESSOR

- Other Regular Rank Job Codes**
- 1521 LECTURER-UNIV
  - 1525 PROFESSOR OF PRACTICE
  - 1526 ASSOC PROF OF THE PRAC OF
  - 1527 ASSIST PROF OF THE PRAC OF
  - 1535 RESEARCH PROFESSOR
  - 1536 ASSOC RESEARCH PROFESSOR
  - 1537 ASSIST RESEARCH PROFESSOR
  - 1540 LECTURER, PRE-TENURE TRACK
  - 1575 CLINICAL PROFESSOR
  - 1576 ASSOC CLINICAL PRO
  - 1577 ASSIST CLINICAL PRO
  - 1581 PROFESSOR - TRACK 4
  - 1582 ASSOC PROF - TRACK 4
  - 1583 ASSISTANT PROFESSOR - TRACK 4
  - 1584 PROFESSOR - TRACK 5
  - 1585 ASSOCIATE PROFESSOR - TRACK 5
  - 1586 ASSISTANT PROFESSOR - TRACK 5

- Career Track Job Codes**
- 1588 PROFESSOR
  - 1587 ASSOC PROFESSOR
  - 1579 ASST PROFESSOR

The following administrative titles have been approved by the President and Provost. Administrative appointments are recorded in dFac.

- These Administrative appointments are reported to the BOT**
- 05 Acting Chair
  - 39 Acting Co-Chair
  - 06 Acting Dean
  - 08 Assistant Dean
  - 09 Associate Dean
  - 03 Chair
  - 14 Chancellor
  - 16 Co-Chair
  - 17 Co-Director
  - 18 Dean
  - 19 Deputy Dean
  - 21 Director
  - 01 Exec Vice Provost
  - 70 Executive Dean
  - 27 Executive Director
  - 23 Executive Vice Chancellor
  - 22 Executive Vice President
  - 29 Interim Chair
  - 30 Interim Dean
  - 31 Interim Director
  - 12 President
  - 37 Provost
  - 32 Senior Associate Dean
  - 78 Senior Director
  - 33 Senior Vice Chancellor
  - 34 Senior Vice President
  - 26 Vice Chancellor
  - 35 Vice Dean
  - 38 Vice President
  - 02 Vice Provost
  - 36 Vice-Chair
  - 79 Vice President and Vice Provost

- These Administrative appointments are not reported to the BOT**
- 53 Acting Assistant Director
  - 54 Acting Chief
  - 55 Acting Coordinator
  - 07 Acting Director
  - 57 Acting Secretary
  - 58 Acting Vice-Chair
  - 40 Assistant Chair
  - 59 Assistant Chief
  - 41 Assistant Director
  - 25 Assistant to Director
  - 50 Assistant to the Chancellor
  - 60 Assistant to the Dean
  - 44 Assistant to the Vice President
  - 42 Assistant Vice Chancellor
  - 43 Assistant Vice President
  - 80 Assistant Vice Provost
  - 61 Assistant Vice-Chair
  - 62 Assistant Vice-Dean
  - 45 Associate Chair
  - 63 Associate Chief
  - 04 Associate Dean Emeritus
  - 10 Associate Director
  - 64 Associate Director of Graduate Studies
  - 65 Associate Director of Undergraduate Studies
  - 24 Associate Vice Chancellor
  - 81 Associate Vice Provost
  - 66 Associate Vice-Chair
  - 67 Associate Vice-Dean
  - 13 Chancellor Emeritus
  - 15 Chief
  - 68 Co-Chief
  - 69 Coordinator
  - 11 Dean Emeritus
  - 20 Deputy Director
  - 52 Director of Graduate Studies
  - 51 Director of Undergraduate Studies
  - 71 Executive Secretary
  - 28 Head, Section
  - 72 Interim Chief
  - 73 Interim Coordinator
  - 74 Interim Secretary
  - 75 Interim Vice-Chair
  - 76 Interim Vice-Dean
  - 47 President Emeritus
  - 82 Representative
  - 46 Representative, Board of Directors
  - 77 Secretary
  - 49 University Veterinarian