



— Australia —

TEAM LEADER

Position Description



VOLUNTEER HOURS

1 x Shift

2 – 4 hours each
week/fortnight

Ideally we like a regular commitment for

6 MONTHS

to ensure consistency of service
for our friends doing it tough.

REPORTS TO

- Orange Sky Volunteer Service Coordinator
- Orange Sky Volunteer Service Leader
- Orange Sky staff

PLEASE READ



Please read our [General Volunteer Position Description](#) in conjunction with the Team Leader Position Description. As a Team Leader, you must fulfill the requirements of a general volunteer, as well as additional duties outlined below.

YOUR ROLE

As a Team Leader, you will help us to **positively connect** with all people during your Orange Sky (OS) shift, **providing free laundry and shower service operations**, and have **genuine conversations** with friends, service providers and other volunteers.

This volunteer role is responsible for leading a shift of 8 – 10 volunteers to ensure that the team (and the vehicle, if applicable) go out every week to help our friends. You'll be the go-to person for your team and the on-shift service provider partners who support us on shift.

LEAD THE WAY



As a Team Leader, you are in the driver's seat, and your team are your passengers.

SHARE YOUR WISDOM



You are encouraged to mentor and share your knowledge and expertise with your fellow volunteers.

SPREAD THE WORD



Keep your team informed of any important information.

RELATIONSHIP MANAGEMENT



You will work closely with friends, volunteers, service providers and the wider Orange Sky family.

YOUR CONTRIBUTION

All key responsibilities of a **General Volunteer**; plus

- Provide updates to your team on any changes to services or other important information (via WhatsApp)
- Help train new volunteers on how to correctly operate the equipment
- Maintain the volunteer roster with MyOS, our volunteer management system
- Notify your local Service Leader/Service Coordinator if you need more teammates to cover shifts
- Send out a weekly reminder for upcoming rostered volunteers
- Consistently monitor and promote safe work practices
- At all times embrace and promote Orange Sky's culture of ensuring safe and supportive service environments.

WHAT'S IN IT FOR ME?



TRAINING COURSES & WEBINARS

Additional training courses and webinars are available to you, designed to upskill your leadership skills.



AMPLIFY YOUR RESUME

Showcase your leadership skills and values on your resume to prospective employers.



POSITIVELY CONNECT

As a Team Leader, you will be instrumental in fostering a positive and supportive shift environment for your team. You can help make every team mate's experience at Orange Sky memorable and special.



The most rewarding aspect about volunteering with Orange Sky is watching our friends being excited when pulling up and parking at the site. And also the look of joy after a hot shower and/or clean clothes – so rewarding to see.



– Sonny, Team Leader in Sydney



— Aotearoa —

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