

SECTION 1: SAFE WORK INSTRUCTION DETAILS

Task and Scope

This SWI is applicable to all Orange Sky personnel and describes safe work methods to be followed when cleaning the dryer ducts on an Orange Sky Laundry or Hybrid Van.

Hazards and risks

- E.G. Lacerations, contact with rust, dust inhalation.

Equipment required

- Flathead screwdriver, Vacuum cleaner, mechanic gloves, ¼” socket.

SECTION 2: PERSONAL PROTECTIVE EQUIPMENT THAT MUST BE WORN WHEN PERFORMING THIS TASK



EYE PROTECTION



GLOVES



CLOSED IN SHOES



DUST MASK

SECTION 1: SAFE WORK INSTRUCTION

STEP NO.	TASK/ACTIVITY DESCRIPTION	CONTROL MEASURES AND PRECAUTIONS
HEADING		

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| <p>1.</p> <p>Using a flat head screwdriver, lever the cover of the dryer vents up and remove.</p> | <ul style="list-style-type: none"> • Wear mechanics gloves for the entirety of this process to avoid laceration injury. |
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| <p>2.</p> <p>Use a vacuum cleaner to clear any lint out of vents.</p> | <ul style="list-style-type: none"> • Avoid placing hands inside of the dryer vents as there may be sharp edges |
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3. Assess the quality of the vents and contact HQ if you require replacements to be sent to you.

4. Re-fit the vent cover once the ducting is clean.

- Ensure that the vents are facing in the downward position to prevent water from entering the ductwork (as *seen* in step 1).

5. As further preventative maintenance, check the lint filters inside the dryer barrel and vacuum out any build-up. Replace if needed and contact HQ for stock.

- Ensure that the vents are facing in the downward position to prevent water from entering the ductwork (as seen in step 1).



6. For vehicle leaders who operate hybrid vehicles with 'Maytag' model dryers, remove the bottom panel from the dryer and use a vacuum to remove any build-up. To remove the panel you will need to remove the two screws at the bottom of a driver using a 1/4" socket.



SECTION 4: SAFE WORK INSTRUCTION APPROVAL

Approved by	NAME	POSITION	DATE
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 Page Number: 2 of 2