

Safe Operating Guide Preventing Aggression on Shift

Sources of aggression on shift (this list is not exhaustive)

Common examples of aggression can include **a**) friends arguing between themselves or with the Service Provider, **b**) friends frustrated with our terms of service or **c**) friends exhibiting mental health issues. Regardless of the cause, violence often follows a pattern of increasing aggression. It's important volunteers remain aware of the signs so that aggressive situations can be avoided through either **defusing** the person's anger or **initiating** emergency procedures. Look out for the following signs of aggression: **annoyance** – **raised voices** – **verbal threats and/or physical gestures** – **physical violence**.

Risk factors on shift

Shifts operate in a diverse range of communities and risks can come from a range of different factors including **environmental** factors such as serving friends with a history of aggressive behaviour or mental health issues, operating at night, or operating in unpredictable locations. **Task-based** factors such as operating alone or dealing with people face to face, and **volunteer** specific factors just as experience levels of volunteers, training and personality types. **Understanding our shift environments can help us implement the correct controls to help prevent or manage aggression on shift.**

Control measure: Trigger Action Response Plan (TARP)

Different situations will call for different actions depending on how severe and immediate the threat is. To enable volunteers to respond consistently and confidently we have developed a **TARP** that aims to assist you to determine what action is required including when to withdraw from shift to your **safe place**. **You can find the TARP in the Volunteer Resource Hub or via the Quick Access QR Code in the van**.

Control measure: de-escalating anger (only if you feel comfortable to do so)

- 1) Make eye contact, but don't stare, address them by their name.
- **2)** Stand at least 1 meter away, avoid challenging body language such as hands on hips.
- 3) Be considerate of cultural differences or disabilities.
- **4)** Give your full attention and speak respectfully.
- 5) Let them have their say without interrupting
- **6)** Once finished expressing their feelings, ask for specific examples of the person's concern.
- 7) Display empathy "I can see this has upset you".
- **8)** Ask open ended questions, for example, "what would you like to see happen?"
- **9)** Reflect back what you're hearing "you'd like us to extend the shift as its difficult for you to arrive earlier?"

What NOT to do When Confronted With Violence on Shift

- 1) Argue with an aggressor
- 2) Turn your back on the aggressor
- 3) Isolate yourself from other team members
- 4) Attempt to disarm an armed person or get physical
- **5)** Attempt to break up a physical altercation between friends (others) on shift
- **6)** Try to be brave your safety and the safety of the team is the highest priority

Remember the safe word "DAPHNE" and your two Safe Places.

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