Standalone Solution(No phone service provider):
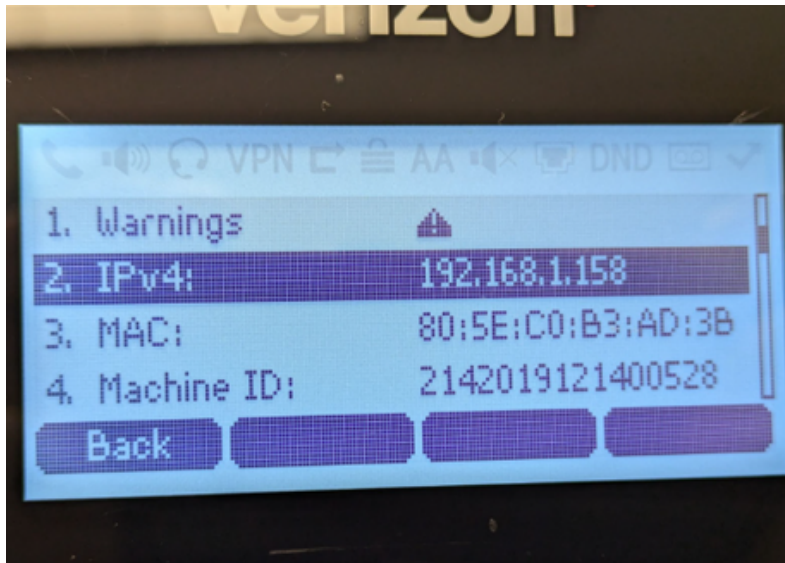
Step 1: Find the IP Address of the phone

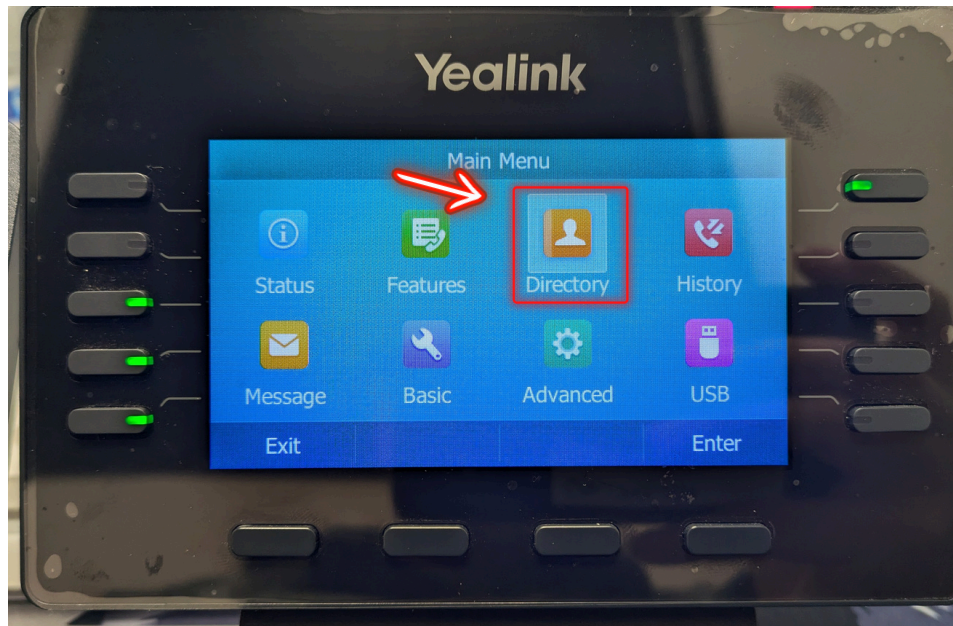**Step 2:** Log into the phone IP through any webpage

Step 3: Dial the new contact number on the phone to call directly to the speaker

Video Demo: https://drive.google.com/file/d/1ETHiH_hXyOQv-zaaczoBZmpFWjWne8CN/view?usp=sharing
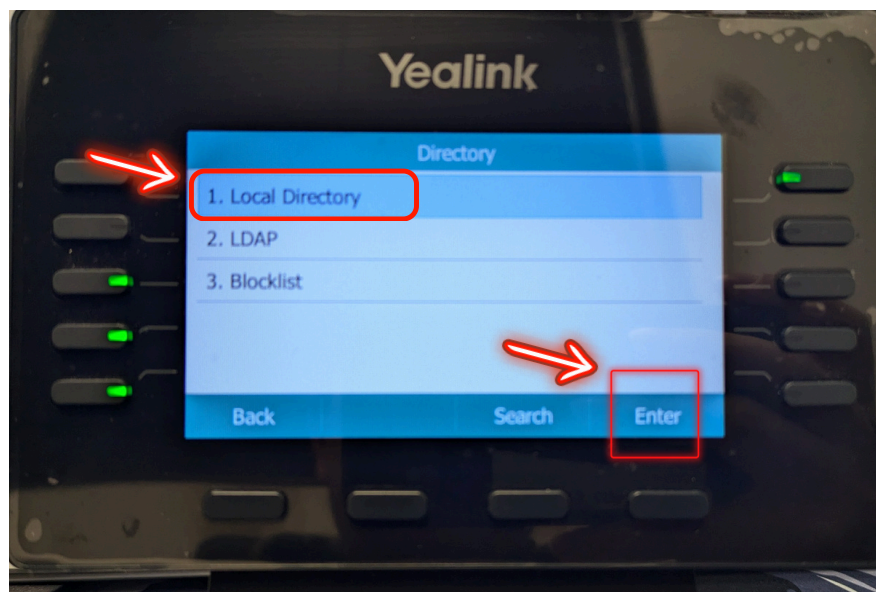
Existing Service Provider:

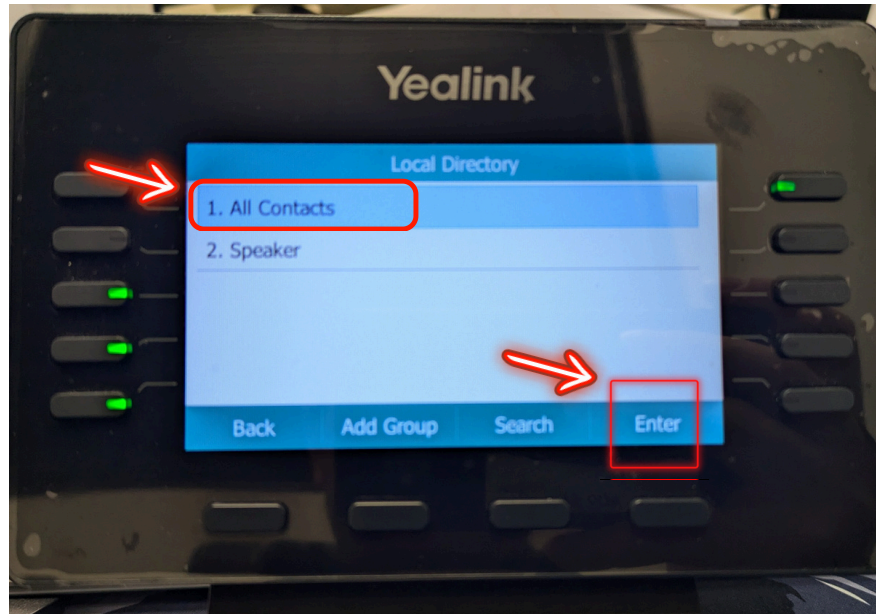**Notes:** No software, licensing, activation keys, Extensions or SIP Servers required
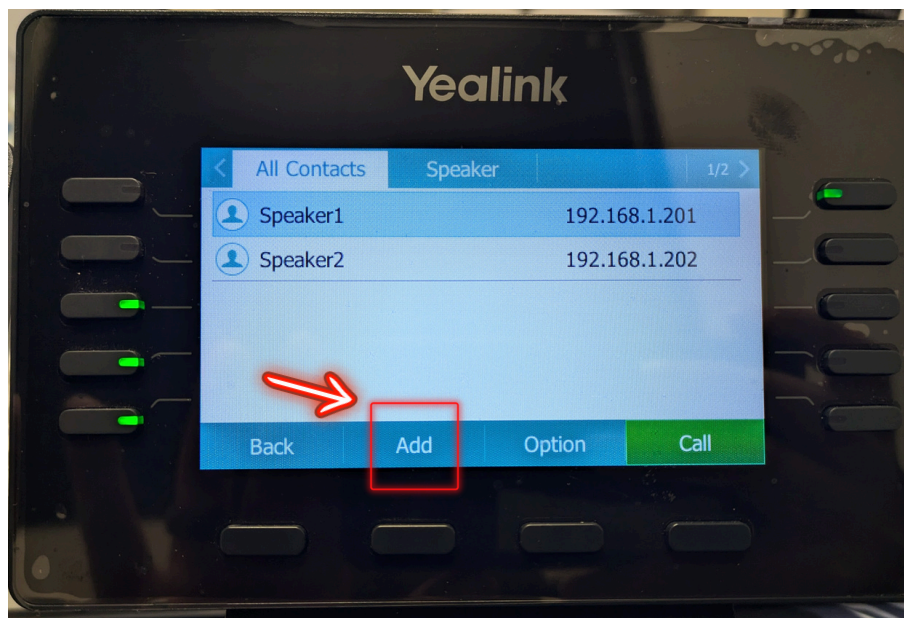
Step 1: Go to the phone **directory**

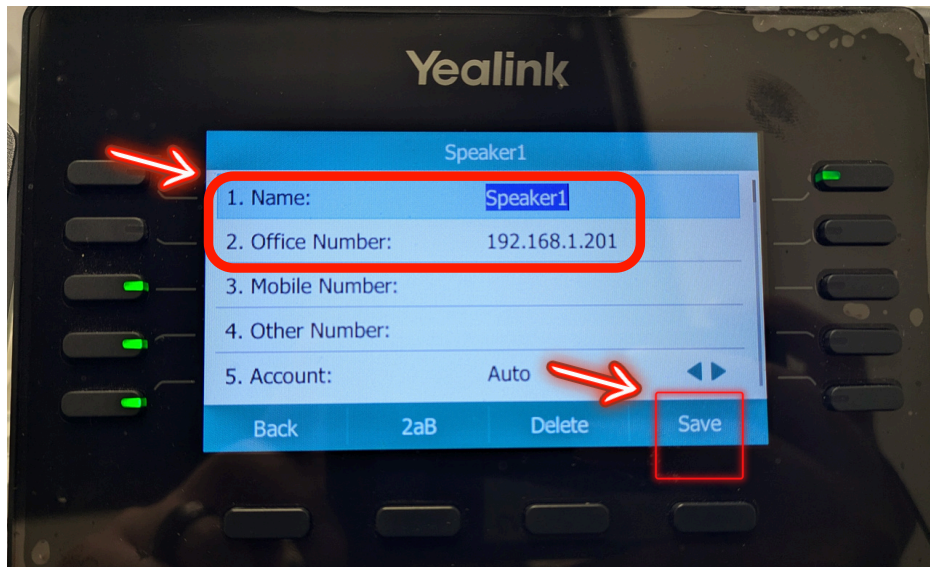**Step 2:** Select **Local Directory** and click **Enter**

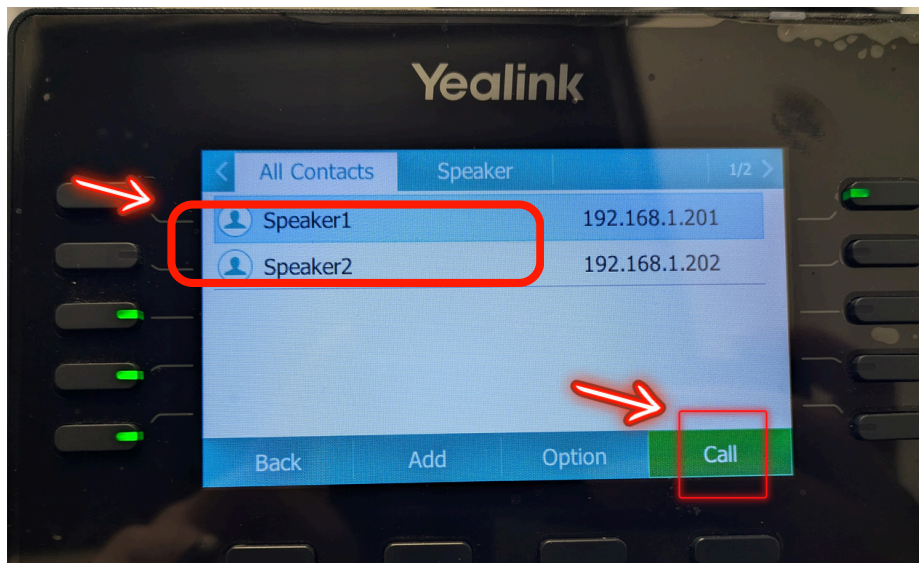**Step 3:** Select **All Contacts** and click **Enter**

Step 4: Select **Add**

Step 5: Input a **Name** for the Speaker and under **Office Number** input the **Speaker IP Address** then click **Save**

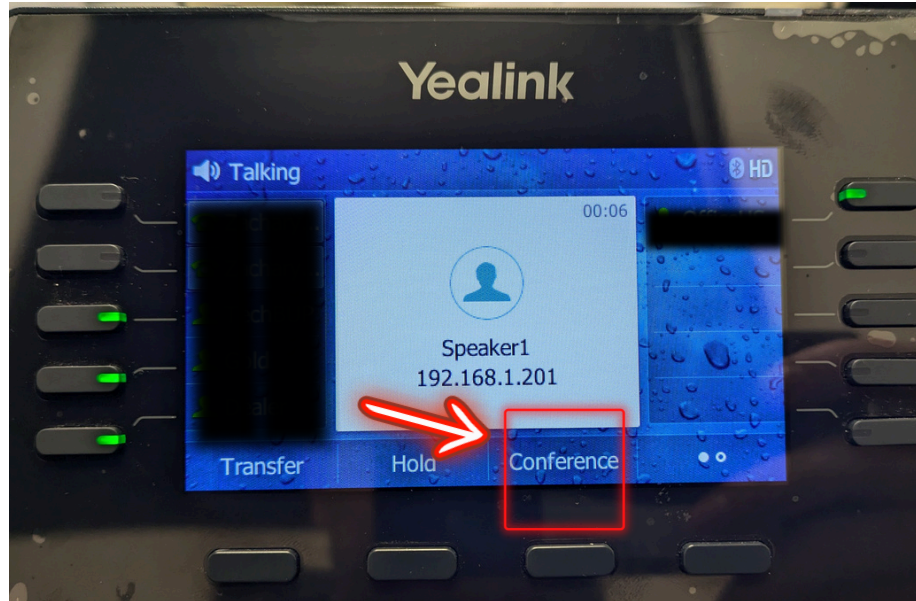**Step 6:** Select the speaker and press **Call**
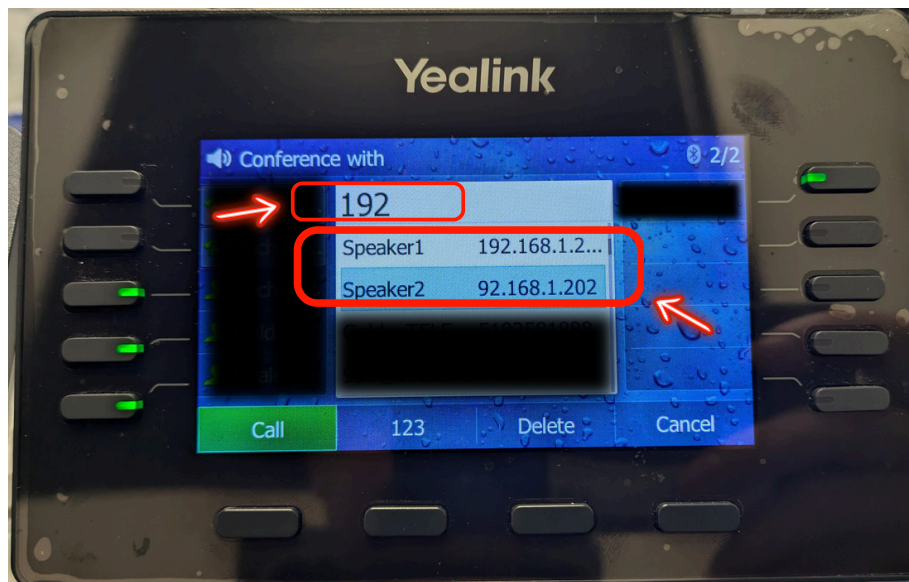

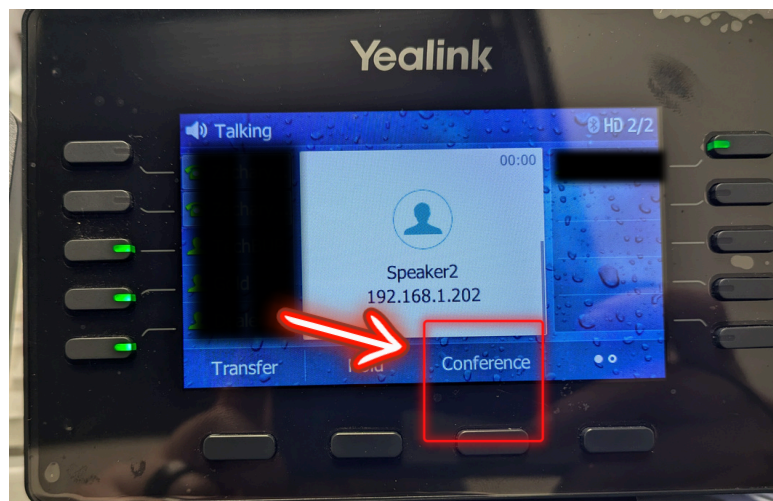**Step 7:** Phone now has a direct line to the IP Speaker

Group Calling:

Step 1: Select **Conference**

Step 2: Dial the Name or Number of additional speakers

Step 3: Select **Conference**

Step 4: Talk from all Speakers