

PICK UP PROCESS

Loaners

Dropoff Pickup Actions ▾

Vendors: All | Status: All | From: 12/26/2019 | To: 01/04/2020 | Refresh

Dropped off v	Vendor	Rep	# Trays	Surgeon	Surgery Date/Time
1/2/2020 3:23:28 pm	Aesculap	Steve	1		1/2/2020 3:23:28 pm
10/3/2019 11:00:43 am	Aesculap	aesc	1	mark	10/3/2019 11:00:43 am
9/6/2019 9:30:59 am			0		9/6/2019 9:30:59 am
6/12/2019 12:05:00 pm	Aesculap		1	Fox	6/12/2019 12:05:00 pm

1. From the loaners module home screen, highlight the correct set

TIPS: there are different ways of searching for a set:

- Vendor
- Status
- Surgery date range (from & to fields)

2. Select pick up, this will autopopulate Loaner Pick up window

LOANER PICKUP ACTIVITY

Loaner Pickup

Name	Picked Up	Left Behind
Aesculap Set ENT	1	0

Cancel Done

- Loaner Pickup homescreen
 - Verify the set name is correct
 - Select number of trays being picked up
 - Select number of trays leaving behind
- Click Done