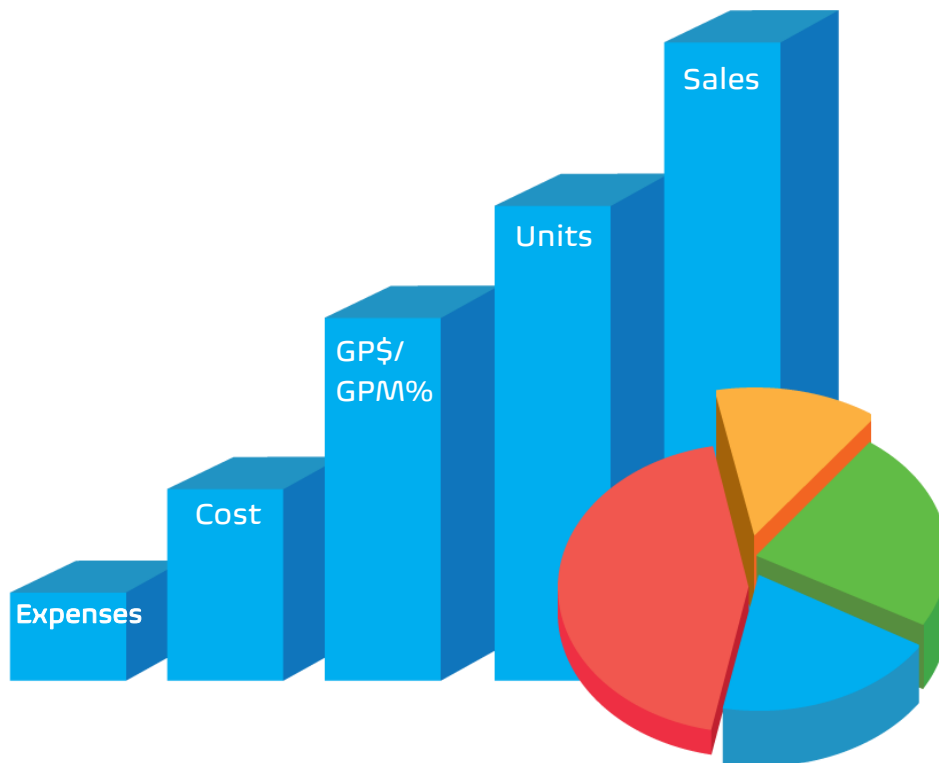




Megabus Customer Update

Tips, New Features and Troubleshooting on all the key areas in Marlin® GTX and Marlin HR®

Please find below some useful tips for your business. The team at Megabus is here to help you. Please contact me on the number above if you have any concerns or need assistance with your business systems. We will be sending out regular updates so you can make informed decisions on the key areas in your business.



Statistics Enquiry

The statistics enquiry program is one of the most used programs during the day, where you can check and see your Sales, Units, GP etc. Please find some tips below:

1. Statistics Enquiry
2. Customer Statistics
3. Supplier Statistics
4. Product Statistics
5. Sales Summary by Period
6. Working remotely

1. Statistics Enquiry

Select **Enquiries** | **Statistics Enquiry**.

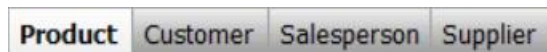
The statistics enquiry program will show you the Day, Week, Month and YTD units, Sales, GP and GPM% for each department.

- You can then drill down to product level (e.g. if your GP isn't as expected) by double-clicking on each item and locating the product code.

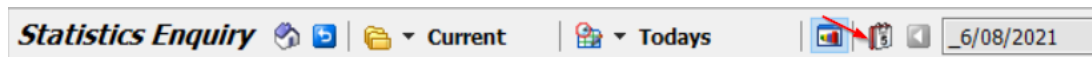
Product Department					
Code	Name	YTD Units	YTD Sales	YTD GP	YTD GPM%

Tip: Perform a Product enquiry (Main | Products | Manage products) to view transactions and troubleshoot the purchase and sell price.

You can also select each tab at the top of the screen to look at your statistics by Product, Customer, Salesperson, Supplier etc.



- Click on this icon to view a specific date



- Click on this icon to view statistics for the day, week, month and year by each transaction type.

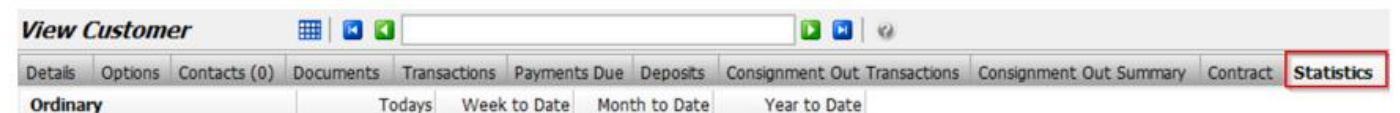


- You can also tick 'Include pending work orders' for today and it will include these figures in your statistics enquiry.



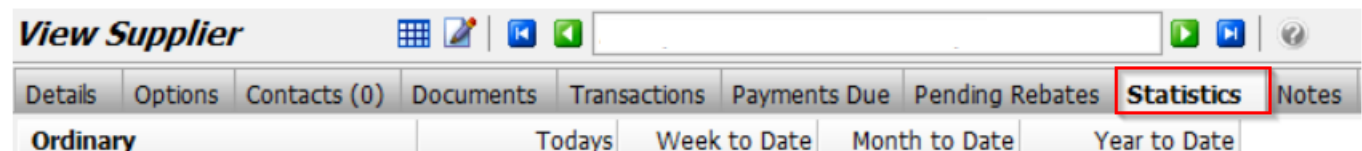
2. Customer Statistics

When you do a customer enquiry (Select **Main** | **Customers** | **Manage Customers**), you can click on the Statistics tab to view further information.



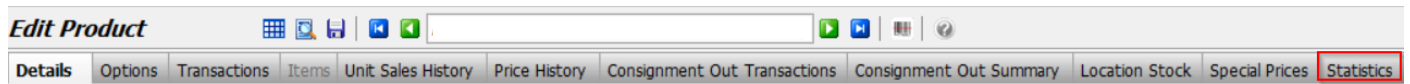
3. Supplier Statistics

When you do a supplier enquiry (Select **Main** | **Suppliers** | **Manage Suppliers**), you can click on the Statistics tab to view further information.



4. Product Statistics

When you do a product enquiry (Select **Main** | **Suppliers** | **Manage Suppliers**), you can click on the Statistics tab to view further information.



5. Sales Summary by Period

Select Reports | Sales Reports | Sales Summary by Period to view a breakdown by Day, Week, Month and Year plus:

- Sales Analysis Code, Supergroup, Department and Salespeople
- Total Invoices and Average \$ value

Sales Summary

ORDINARY SALES SUMMARY (Sales to retail and wholesale customers of stocked and non-stocked products. Sales to branch customers of non-stocked products.)																
Sales Analysis Codes	DAILY				WEEKLY				MONTHLY				YEARLY			
	Units	Sales	G. Profit	GPM%	Units	Sales	G. Profit	GPM%	Units	Sales	G. Profit	GPM%	Units	Sales	G. Profit	GPM%

Update	Weekly Topics
#1	Payment Details and Integrated Eftpos
#2	Monitoring outstanding customer accounts
#3	Using work orders
#4	Business Planner Tips
#5	Customers – Part 1
#6	Customers – Part 2
#7	Customers – Part 3
#8	Suppliers – Part 1
#9	Suppliers – Part 2
#10	Recording and entering supplier purchases and expenses
#11	Investigating Transactions
#12	Credit Notes