

Marlin Workshop

Quick Reference - Xero Standard Integration

Sales & Deposits

The following transactions made in Marlin are automatically posted to Xero:

- **Retail invoices/credits**
- **Account customer invoices/credits**
- **Customer deposits**
- **Payments by Credit Providers**

In Marlin	Retail Invoice/Credit
In Xero	<ul style="list-style-type: none">• Retail Customer invoice/credit Status: Paid• Automatic inventory & COGS journal
In Marlin	Account Invoice/Credit
In Xero	<ul style="list-style-type: none">• Matching Customer invoice/credit Status: Awaiting Payment• Account payments to be made in Xero

Purchases

The following transactions made in Marlin are automatically posted to Xero:

- **Supplier invoices/credits**
- **Retail purchases**
- **Account purchases**
- **Consignment stock deliveries/returns**

In Marlin	Retail Invoice/Credit
In Xero	<ul style="list-style-type: none">• Matching Bill to Pay Status: Paid
In Marlin	Account Invoice/Credit
In Xero	<ul style="list-style-type: none">• Matching Bill to Pay Status: Awaiting Payment• Account payments to be made in Xero

Subledgers

Postings made to the following balance sheet subledgers in Marlin are automatically updated in Xero:

- **Bank Accounts**
- **Accounts Receivable**
- **Accounts Payable**
- **Inventory**

Bank Deposits & EFT

The following bank deposits and settlements made in Marlin are automatically posted to Xero:

- **Bank Deposits**
- **EFT Settlements**
- **Payment/Cash Adjustments**

Inventory

The following inventory movements made in Marlin are automatically updated in Xero and summarised on the relevant Xero invoices:

- **Sales and purchases**
- **Stocktake valuations**
- **Inventory adjustments**

In Marlin	Stocked Item Movement/Sale
In Xero	<ul style="list-style-type: none">• Inventory account posting
In Marlin	Non-Stocked Item Movement/Sale
In Xero	<ul style="list-style-type: none">• Relevant account posting

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Disabled Features



If Xero Standard integration is enabled, the following features will be disabled within Marlin:

- Warranty claims
- Trade-ins
- Promotional discounts with supplier rebates
- Negative-value invoices/credits
- Advanced invoicing/Bulk dispatch
- Standard costing methods
- Branch transfers
- Cash out
- Customer account payments*
- Supplier account payments*
- Journal entries*

Actions with an asterisk next to them can still be performed in Marlin, to keep the accounting records aligned, but are not recommended and will not be automatically updated.

Note: More advanced integration is currently in development.

For more detailed information and instructions visit: help.megabus.com.au/xero-integration.

Requirements



The following adjustments need to be made in Xero and agreed to by the business before proceeding with the implementation:

- GL accounts updated to match those in Marlin
- Supplier list exported and imported into Marlin (with adjustments)
- Account customer list exported and imported into Marlin (with adjustments)
- Generic retail customer set up, as defined in Marlin's integration settings

If any adjustments are made to GL account details in either system, they will need to be manually updated in the other one.

Considerations



- One-way integration, from Marlin to Xero
- Edits and transactions made in Xero are not synchronised, meaning Marlin's account information may not be representative
- It is therefore expected that all accounting records will be maintained in Xero
- The integration is currently limited to a single branch per Xero instance



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