

RIMS®

Release Notes – 8.39.0

August 29, 2024

RIMS®

VERSION

8.39.0

Real Estate Information Management System (RIMS)
Version 8.39.0 is a release for all RIMS 8 users.

These Release Notes provide a summary of selected bug fixes and performance improvements for the following noted areas:

NEW FEATURES

Contingencies

Contingencies Configuration, User Permission & Role Management

To enable the Contingencies feature, a CSM or Support will need to enable the **ContingencyEnabled** configuration and **PJT Property – Contingency** permission. The permission will need to be applied to the master user roles or a role can be created to apply to individual user profiles. The permission can be applied to users who have access to the property information on the project console page. The role would not be applicable to an Account Officer.

Contact a CSM or Support to enable.

Contingencies Lookup Table

For Content Administrators: Added a contingencies lookup table located under System Settings > Content Tables > Property. There are no default values in the Contingencies lookup table. The Content Administrator should work with the various job type users to create the desired contingencies.

The screenshot shows the 'Property' dropdown menu with the following options: Contingencies (highlighted), Green Certifications, Measure Units, Property Statuses, Property Tenancies, Property Types, and Special Conditions. Below the dropdown is a table with a 'Show deleted' checkbox and three rows of contingencies.

Property	
<input type="checkbox"/> Show deleted	
Architectural / Structural Plans	
Civil Drawings	
Geotechnical Report	

[+ Add new item](#)
[Delete Record](#)

Record Key 2

Record Value Architectural / Structural Plans 02/40

Description Architectural / Structural Plans 02/255

Sort Order 99

[Save](#) [Cancel](#)

Property Summary – Contingencies Button

PROPERTY SUMMARY

[Refresh](#)
[Property List \(1\)](#)
[View/Edit Property](#)
[+ Add Job](#)
[Contingencies \(2\)](#)
[Change Log](#)
[View Map](#)

The number enclosed in parentheses on the Contingencies button indicates the number of OPEN contingencies on the property.

The Contingencies (X) button opens this modal:

Contingencies									
Property: P001.01 - 341 Piercy Rd Unit 2 San Jose, CA 95138 Open Contingencies: 2									
Export To Excel + Add Contingency									
Sequence	Contingency	Added By	Date Added	Contingency Added Comments	Removed By	Date Removed	Contingency Removed Comments	Last Modified By	Last Modified On
002	Geotechnical Report	Carol Prohaska (JM)	08/14/2024	Need geotechnical report.				Carol Prohaska (RD)	8/14/2024 9:38 AM EDT
001	Architectural / Structural Plans	Carol Prohaska (JM)	08/14/2024	Waiting for architectural drawings from borrower.				Carol Prohaska (RD)	8/14/2024 9:34 AM EDT

Property line contains the property identifier and the property address.

Open Contingencies line contains the number of contingencies that do not have Removed By yet. This is the same number that should reflect on the PJT Summary's Contingencies button when this modal is closed. If there have never been any contingencies on the property, the user will see this message "There are no contingencies for this property."

Contingencies									
Property: P001.01 - 341 Piercy Rd Unit 2 San Jose, CA 95138 Open Contingencies: 0									
+ Add Contingency									
There are no contingencies for this property.									

The contingency list grid is sortable. The grid is sorted by *Last Modified On* by default. The grid contains the following columns (from left to right):

Contingencies									
Property: P001.01 - 341 Piercy Rd Unit 2 San Jose, CA 95138 Open Contingencies: 1									
Export To Excel + Add Contingency									
Sequence	Contingency	Added By	Date Added	Contingency Added Comments	Removed By	Date Removed	Contingency Removed Comments	Last Modified By	Last Modified On
001	Architectural / Structural Plans	Carol Prohaska (JM)	08/14/2024	Waiting for architectural drawings from borrower.	Carol Prohaska (JM)	08/14/2024	Received the architectural drawings.	Carol Prohaska (RD)	8/14/2024 10:12 AM EDT
002	Geotechnical Report	Carol Prohaska (JM)	08/14/2024	Need geotechnical report.				Carol Prohaska (RD)	8/14/2024 9:38 AM EDT

- Open/Met indicator** – If the contingency does not have *Removed By*, this column will display the Warning icon and a message on hover "This is an open contingency." If the contingency already has *Removed By*, this will display a

Checkmark icon and a message on hover “*This contingency has been met.*” A contingency that has been met is not included in the generated Excel file.

- *Sequence* – This is the contingency identifier which cannot be modified. This value is generated when the contingency is added as a sequence value in a three-digit format, prepended by zeroes if the value is less than three digits. Note that this value is unique for the property contingency. Deleted property contingencies still get considered when a value is generated for a new property contingency.
- *Contingency* – This is the selected Contingency lookup item for the property contingency.

The *Export to Excel* button generates an Excel file named "CONTINGENCIES_{property identifier}_{property address}.xlsx". The file will contain the modal's grid data without the icon columns (open/met indicator, pencil, trash).

File name:	CONTINGENCIES_P001.01_-_341_Piercy_Rd_Unit_2_San_Jose,_CA_95138
Save as type:	Microsoft Excel Worksheet

The *Add Contingency* button opens this modal:

Add Contingency

Contingency

Added By

Date Added

Contingency Added Comments

0/1000

Removed By

Date Removed

Contingency Removed Comments

0/1000

Save Contingency

Cancel

- The *Contingency* field is a drop-down list of active Contingency lookup items, with each item in Name – Description format. This is a required field.

- The *Added By* field is a drop-down list containing Job Managers/Vendor Job Managers. Users can also be searched using the magnifying lens icon. The field can be cleared by clicking the X that shows up when hovering the drop-down list. This is a required field.
- The *Date Added* field is a date field in short date format (MM-dd-yyyy). This is a required field.
- The *Contingency Added Comments* field is a freeform text field that accepts up to 1,000 characters. This is an optional field.
- The *Removed By* field is a drop-down list containing Job Managers/Vendor Job Managers. Users can also be searched using the magnifying lens icon. The field can be cleared by clicking the X that shows up when hovering the drop-down list. This is a required field. This is an optional field that becomes required when there are entries in *Date Removed* or *Contingency Removed Comments*.
- The *Date Removed* field is a date field in short date format (MM-dd-yyyy). This is an optional field that becomes required when there is a Removed By entry.
- The *Contingency Removed Comments* field is a freeform text field that accepts up to 1,000 characters. This is an optional field.

The pencil icon button on each contingency row opens this modal:

Edit Contingency Sequence 001

Contingency
Architectural / Structural Plans

Added By
Prohaska (JM), Carol A

Date Added
08/14/2024

Contingency Added Comments
Waiting for architectural drawings from borrower. 49/1000

Removed By
Prohaska (JM), Carol A

Date Removed
08/14/2024

Contingency Removed Comments
Received the architectural drawings. 36/1000

Last Modified By Carol Prohaska (RD)
Last Modified On 8/14/2024 10:12 AM EDT

Save Contingency Cancel

The modal is like the Add Contingency modal with the following differences:

- The title of the modal becomes *Edit Contingency Sequence XXX* where XXX is the selected contingency's sequence value.

- The field values are prefilled with the contingency's data.
- *Last Modified By* and *Last Modified On* information are found at the bottom.

Property Change Log

A contingency log is created only when there is a value in the respective field. Old Value and New Value will end with the parenthesized Contingency Sequence.


- *Contingency Name* added
- *Contingency Added By* added
- *Contingency Date Added* added
- *Contingency Added Comments* added
- *Contingency Removed By* added
- *Contingency Date Removed* added
- *Contingency Removed Comments* added

A change logs when an existing property contingency field is modified. Log is created only when there is a change in the value of the respective field. Old Value and New Value will end with the parenthesized Contingency Sequence.

- *Contingency Name* changed
- *Contingency Added By* changed
- *Contingency Date Added* changed
- *Contingency Added Comments* changed
- *Contingency Removed By* changed
- *Contingency Date Removed* changed
- *Contingency Removed Comments* changed

A change logs when contingency is deleted. The Old Value will be the Contingency Sequence.

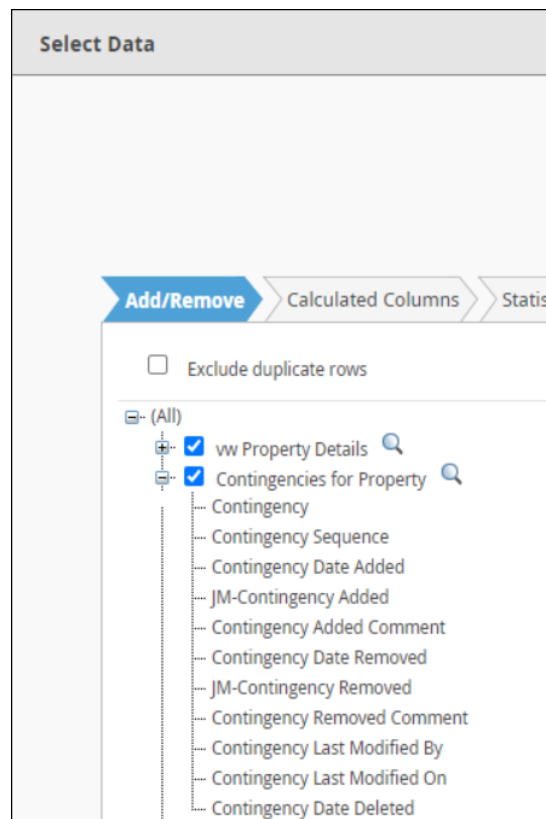
- *Contingency* deleted

Property Change Log							
<div> Export to Excel</div>		24-000378-P001.01					
Drag a column header and drop it here to group by that column							
Date and Time	Component	Action	Changer	On	Old Value	New Value	
» 8/14/2024 10:12:31 AM EDT	Property	Contingency Date Removed changed	Carol Prohaska (RD)	P001.01	{001}	08/14/2024 {001}	
» 8/14/2024 10:12:31 AM EDT	Property	Contingency Removed Comments changed	Carol Prohaska (RD)	P001.01	{001}	Received the architectural drawings. {001}	
» 8/14/2024 10:12:31 AM EDT	Property	Contingency Removed By changed	Carol Prohaska (RD)	P001.01	{001}	Prohaska (JM), Carol A. {001}	
» 8/14/2024 9:38:12 AM EDT	Property	Contingency Added Comments added	Carol Prohaska (RD)	P001.01		Need geotechnical report. {002}	
» 8/14/2024 9:38:12 AM EDT	Property	Contingency Date Added added	Carol Prohaska (RD)	P001.01		08/14/2024 {002}	
» 8/14/2024 9:38:12 AM EDT	Property	Contingency Added By added	Carol Prohaska (RD)	P001.01		Prohaska (JM), Carol A. {002}	
» 8/14/2024 9:38:12 AM EDT	Property	Contingency Name added	Carol Prohaska (RD)	P001.01		Geotechnical Report {002}	
» 8/14/2024 9:34:40 AM EDT	Property	Contingency Added Comments added	Carol Prohaska (RD)	P001.01		Waiting for architectural drawings from borrower. {001}	
» 8/14/2024 9:34:40 AM EDT	Property	Contingency Added By added	Carol Prohaska (RD)	P001.01		Prohaska (JM), Carol A. {001}	
» 8/14/2024 9:34:40 AM EDT	Property	Contingency Date Added added	Carol Prohaska (RD)	P001.01		08/14/2024 {001}	
» 8/14/2024 9:34:40 AM EDT	Prooertv	Contingency Name added	Carol Prohaska (RD)	P001.01		Architectural / Structural Plans {001}	

Ad Hoc Reporting – New View for Contingency

Added Contingencies for Property which contains the following property contingency columns when *Project / Job / Task / Property* or *vw Property Details* is selected on “Select Data”.

- Contingency
- Contingency Sequence
- Contingency Date Added
- JM-Contingency Added
- Contingency Added Comment
- Contingency Date Removed
- JM-Contingency Removed
- Contingency Removed Comment
- Contingency Last Modified By
- Contingency Last Modified On
- Contingency Date Deleted – This will be the same value as *Contingency Last Modified On* if present.



QUALITY & USABILITY IMPROVEMENTS

Advanced Project Search

Account Officer – Additional Filter for Lending Groups

Account Officers will now see the correct results when filtering for a Lending Group using advanced project search.

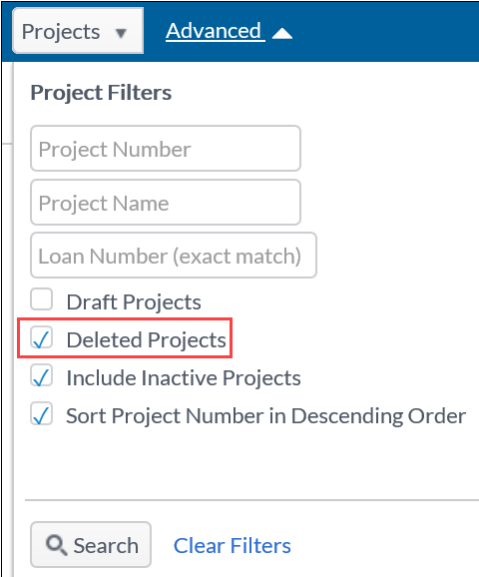
Account Officer – Project Name Search

Resolved issue where project name search was cutting off at 50 characters for Account Officers.

NEW: Account Officers can use quick search to search for Project Name in addition to Project Number.

Deleted Project Search

Updated project search to be able to search for deleted projects with or without jobs when 'Deleted Projects' is checked.



The screenshot shows the 'Advanced' search tab selected. Under 'Project Filters', there are three text input fields: 'Project Number', 'Project Name', and 'Loan Number (exact match)'. Below these are four checkboxes: 'Draft Projects' (unchecked), 'Deleted Projects' (checked and highlighted with a red rectangle), 'Include Inactive Projects' (checked), and 'Sort Project Number in Descending Order' (checked). At the bottom of the filter section are two buttons: 'Search' and 'Clear Filters'.

State Drop-down Field

Resolved issue where state drop-down field was showing but it was disabled after user logged into Edge or Edge with IE mode.

Advanced Search-Vendor

Vendor Specialty Subcategory

Added Vendor Specialty Sub drop-down list which includes the base subspecialties of Commercial, Residential, Agriculture and Equipment for performing an Advanced Vendor Search. When selecting one of the filters, ALL combinations that contain that subspecialty are shown.

API

New RIMS API Fields

Added the following fields to RIMS API:

- HistoricNAICS
- CurrentNAICS

Content Tables

Document Types

User will be blocked from adding or modifying a document type to an existing document type name.



Lending Groups

Resolved issue that would not allow a lending group to be saved when the task service notice settings were entered at the same time. The lending group will now successfully save when both items are done at the same time.

Lookup Tables

An apostrophe (') will now be allowed in Record Value or Description fields in lookup tables.

Create Invoice

New Smart Fields

Added two new smart fields which are available for Create Invoice:

- Account Officer Email

- Account Officer Phone Number

Email Popup

Ampersand (&) in Subject Line

Resolved issue where “&” was showing as “%26amp” when email was previewed.

File Attachments

RIMS File Name Limit

When uploading a file attachment in RIMS, the file name limit has been increased from 100 characters to 200 characters. An alert message will display if the file name exceeds that limit.

My Jobs/All Current Jobs

Job Status Link

Job status link for job status comments and hold events has been enhanced to display in green text.

Project Number	Files	Account Officer	Borrower	Loan Number	Project Name	Property Address	County	Status	Job Type	Due/Complete Date	
22-000264-01		QATester, QA_AO3 MC819_edit	borrower_first borrower & lastName	777888999	Project Name created by ao3: 12-13-2022 version 0.0.4289	341 Pierce Ave 1 San Jose CA 95110	Santa Clara	Completed	Valuation	12/18/2022	Details
22-000264-02		QATester, QA_AO3 MC819_edit	borrower_first borrower & lastName	777888999	Project Name created by ao3: 12-13-2022 version 0.0.4289	341 Pierce Ave 1 San Jose CA 95110	Santa Clara	Contracted	Environmental	12/25/2022	Details
22-000263-01		QATester, QA_AO3 MC819_edit	borrower_first borrower_last	1234123433	Portfolio for 18349	241 Piercy Rd San Jose CA 95138	Santa Clara	Not Started	Environmental	7/28/2023	Details
22-000263-02		QATester, QA_AO3 MC819_edit	borrower_first borrower_last	1234123433	Portfolio for 18349	863941 South Main Place Sweetland CA 87931	Sierra	Contract Pending Hold	Valuation	2/8/2023	Details
22-000263-03		QATester, QA_AO3 MC819_edit	borrower_first borrower_last	1234123433	Portfolio for 18349	863941 South Main Place The Sea Ranch CA 75862	Trinity	Contract Pending Hold	Valuation	2/8/2023	Details
22-000263-04		QATester, QA_AO3 MC819_edit	borrower_first borrower_last	1234123433	Portfolio for 18349	863941 South Main Place Central Valley CA 95311	Mariposa	Contract Pending Hold	Valuation	2/8/2023	Details
22-000263-05		QATester, QA_AO3 MC819_edit	borrower_first borrower_last	1234123433	Portfolio for 18349	863941 South Main Place Bayside CA 60088	Lake	Contract Pending Hold	Valuation	2/8/2023	Details
22-000263-06		QATester, QA_AO3 MC819_edit	borrower_first borrower_last	1234123433	Portfolio for 18349	863941 South Main Place McArthur CA 93546	Mono	Contract Pending Hold	Valuation	2/8/2023	Details
22-000263-07		QATester, QA_AO3 MC819_edit	borrower_first borrower_last	1234123433	Portfolio for 18349	863941 South Main Place Olinda CA 94293	Sacramento	Contract Pending	Valuation	2/8/2023	Details
22-000263-08		QATester, QA_AO3 MC819_edit	borrower_first borrower_last	1234123433	Portfolio for 18349	863941 South Main Place Rainbow CA 93940	Monterey	Contract Pending	Valuation	2/8/2023	Details
22-000263-09		QATester, QA_AO3 MC819_edit	borrower_first borrower_last	1234123433	Portfolio for 18349	863941 South Main Place Livingston CA 96120	Alpine	Not Started	Valuation		Details

Notice Management

New Smart Field

Added Credit Administrator Phone Number to list of available smart fields for notices.

Online Review Document (ORD)

Amend Review

After selecting the Amend button on a published review document, the yellow smart fields will not be editable as expected.

Auto Save Checked by Default

A configuration is available to control if the Auto Save option for the Document Template Editor and/or Review Documents should be enabled by default.

Caution should be taken when implementing Auto Save by default. A user may not have selected to save as a different document name and accidentally overwrite a working document. There is no way to get the original wording back from the backend.

Contact a CSM or Support to enable.

Calendar Select Date

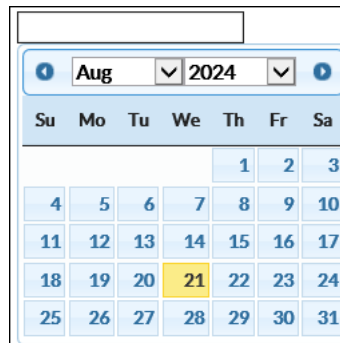
A new “Insert Date” option is available on the toolbar.



The date field looks like a text field and will have additional spacing after the date when printing as a PDF. This Insert Date field is best used in a table where the additional spacing will not cause an issue.



User can choose month, day and year to populate in the review document. This will assist users in selecting a valid date. The year list will only show a 10-year range at a time. Ex. If you select 2024, you will see 2014 to 2024. If you select 2014, you will see 2004 to 2014. The scroll does not work on this calendar within ORD.



Copying Images from UAT to Production

Resolved issue where images were not copying from UAT to Production.

Draft Name – Include Smart Fields

When creating or editing a document template, users can now insert smart fields in the Draft Name. Those smart fields will auto-populate in the file name when the review document is created. There is a maximum of 240 characters allowed in the Draft Name field.

The 'Defaults' dialog box has a green header. It contains four settings:

- Currency Format:** A dropdown menu showing '\$1,234'.
- Number Format:** A dropdown menu showing '1234'.
- Date Format:** A dropdown menu showing 'MM/dd/yyyy'.
- Draft Name:** A text input field containing 'LB Tech Appr Rev [Project Number - With Task Sequence]'. To the right of the text is a character count '54/240'. Below the text field is a button labeled 'Add Smartfield'.

There is a maximum of 256 characters allowed in the document name when creating the review document.

NOTE: When Exporting to PDF, the file name will be truncated to 100 characters and spaces will be replaced with underscore (_).

The 'Create Document' dialog box has a light blue header. It contains the following elements:

- Name:** A text input field with a yellow background and a character count of '0/256'.
- NOTE:** A red text note below the Name field stating: 'NOTE: When Exporting to PDF, the file name will be truncated to 100 characters and spaces will be replaced with underscore (_).'.
- Description:** A larger text input field.
- Buttons:** 'Create' and 'Cancel' buttons at the bottom right.

Draft Name – Field Character Limit

Added a character counter to Draft Name in both the Document Template Editor and Review Documents.

- Document Template Editor – 240 characters
- Review Documents – 256 characters

Formatting Bar

The formatting bar will now remain at the top of the page when an element is edited on the Review Document Editor page.

List in Unlocked Section

Lists can now be created in an unlocked section in Document Template Editor or Review Document. **NOTE: A list cannot be included in a cell within a table.**

Mandatory Fields

When creating/editing a review document template, the Selection Field can now be set as Required.

The first element in the drop-down list needs to be a blank element. Click 'Add' button to create the blank element.

New Smart Fields

New smart fields for the ORD valuation repeater:

- Alloc Label
- Alloc Appraiser Value
- Alloc Reviewer Value
- Effective OAR
- Indicated Value Market Approach

New smart fields for ORD:

- Participation/Syn Loan
- Participation/Syn Agent
- SBA Involvement
- SBA Involvement Type
- Property Proposed Use

Number Format on Specific Smart Fields

Number formatting is now an option for the following smart fields:

- Property Excess Land Size

- Property Land Size
- Property Primary Size
- Property Secondary Size
- Property Number of Buildings
- Property Number of Tenants

Number formatting options:

- 1234
- 1234.0
- 1234.00
- 1234.000
- 1,234
- 1,234.0
- 1,234.00
- 1,234.000

Smart Field Properties

Read Only

Number

If Not Null

If Equal

Replace

Uppercase

Format

1234

1234.0

1234.00

1234.000

1,234

1,234.0

1,234.00

1,234.000

OK

Cancel

Refresh Data

Resolved issue with Refresh Data not keeping selected/entered values for drop-down, text, radio, checkbox fields in a valuation repeater row.

Screen Resolution

Resolved issue where small screen resolutions (1024x768) were causing buttons to fall out of view.

Spellcheck

Resolved issue where spellcheck stopped working. If the user is in an unlocked div section, hold down CTRL+RIGHT CLICK and the red text appears to get a list of suggestions for the browser spellcheck.

Unlocking & Locking a Cell

Resolved issue where unlocking and locking a cell increased the height of the cell.

Pay Invoice

Pay Invoice – Cancel Button on Modal

Resolved issue where clicking Cancel button without making a change on the page caused a popup modal to display regarding unsaved data. The page will now close when clicking Cancel button.

Pay Invoice – Save & Close Button on Modal

- Save & Close button will no longer be available when previous payment amounts cover the entire fee.
- If user deletes a previous payment and the outstanding balance becomes more than zero, the Save & Close button will appear with a message: “Please click Save & Close to apply the removal”.

Please click Save & Close to apply the removal

- Centered grid and resized window.

Portfolio RFP Manager

Portfolio Bid Comments

Resolved issue where individual bid comments were not printing on the engagement letter.

Portfolio Bid Updates

Resolved issue where updated portfolio bids were causing the View Bids page to return an error.

Portfolio Engagement Letter

Resolved issue where portfolio engagement letter was not pulling Bid Signatory smart field values from individual bids.

Cancelling a Portfolio Task

- When cancelling a portfolio task with an RFP that does not have an award, a message will display that includes this statement in addition to the normal cancellation message: “RFPs on this portfolio will also be cancelled”.

Confirm

This task belongs to a portfolio. Should the other 2 task(s) in the same portfolio 3 **portfolio** be updated with this Disposition Type and Complete Date?
RFPs on this portfolio will also be canceled.
 Select **Yes** to update all tasks in the portfolio.

Yes

Cancel

- When cancelling a portfolio task with an accepted award, this message will display: “Please cancel the active Awards associated with the current task portfolio”.

ⓘ Please cancel the active Awards associated with the current task portfolio.: 8/19/2024 9:24:55 AM ✕

Reports

Ad Hoc Reporting – Borrower Name

Resolved issue where Borrower Name, Borrower Last Name, Borrower First Name were returning as encrypted in a report.

Ad Hoc Reporting – SBA Loan Proceeds

Added new field ‘SBA Loan Proceeds’ to the following views:

- vw Project Details
- vw Serv Request Details
- Project / Job / Task / Property

All Current Assignments / My Assignments / Dashboard / All Current PA Assignments

Added two new columns which are available for the above reports:

- Portfolio Name
- Job Type

A Content Administrator can make the change to the All Current Assignments and All Current PA Assignments reports by selecting Change Report Settings and following the normal steps to add the columns with the appropriate placement for each column. Optionally a Production Administrator could make changes to the All Current PA Assignments report.

A Job Manager can make the change to their My Assignments report by selecting Change Report Settings and following the normal steps to add the columns with the appropriate placement for each column.

The two columns are automatically available in the Dashboard report.

All Current PA Assignments

Resolved issue where All Current PA Assignments page did not display correctly when snapshot view was enabled.

Removed link to Bid Status Report from All Current PA Assignments.

Bid Status Report

Add a loading bar to indicate when JMs are being loaded after selection on the bid status report page.

Environmental Indices Report (New)

- Reordered City, State and Zip Code fields to show in the correct order.
- Added drop-down filter element to State field.

City:	<input type="text"/>	State:	<input type="text"/>	Zip Code:	<input type="text"/>
-------	----------------------	--------	----------------------	-----------	----------------------

- Click on Zip Code label to search for Zip Codes.

Zip Code:

Click to search for Zip Codes

- Fixed the Range (in miles) label to align more closely with the drop-down field.

Range (in miles):

50

Invoice Detail Report

Invoice Detail Report will now include job types as specified by configuration.

Contact a CSM or Support if you are not seeing work for the job types you expect.

INTERNAL ONLY: Configuration bankFilejobTypeID controls the job types for Invoice Detail Report. If LP is blank/empty, report will pull all job types.

Job Manager Performance Report

Resolved issue where Prod. Mgmt. Hrs. (PM Hours) were not returning correctly in the report.

Job Manager Service Level Performance Report

Printer icon will now show above the filter text so the text will always be visible.



Login to Task Start Std 1, Task Start to Award Std 1, Report Received to Task Start Std 1, Task Start to Completion Std 1, Job Logout Date between 7/14/2024 and 8/13/2024

RFP

Task Codes-RFP Response Deadline Field

Resolved issue where the popup modal Error 'Response Deadline should not be greater than 3.' did not disappear after clicking 'OK'.

RIMSCentral

Bulk File Download

Vendors now have an option to select multiple files and automatically download the selected files to a zip file. The "Download Selected" button is greyed out until files

are selected. When files are selected, the button color changes, and the link is enabled.

Job Attachments: Upload a file (You have 50 day(s) remaining to upload files)					Download Selected	
Status	File	Description	Date Uploaded	Confirmation Number	Select	Actions
✓ Success	Overview.doc	Overview.doc	7/5/2023 12:09 PM EDT		<input checked="" type="checkbox"/>	Download
✓ Success	Overview.doc	Overview.doc	7/5/2023 12:46 PM EDT		<input type="checkbox"/>	Download
✓ Success	Overview.doc	Overview.doc	7/5/2023 1:33 PM EDT		<input checked="" type="checkbox"/>	Download
✓ Success	Overview.doc	Overview.doc	7/5/2023 2:10 PM EDT		<input checked="" type="checkbox"/>	Download

Password Reset

Change button will always show on RIMSCentral password reset page. The button is disabled until both Password and Confirm Password text boxes have values. Blank blue pop-up modal will no longer show up when hitting enter on RIMSCentral password reset page.

Portfolio RFPs

Numerous improvements were made on the RIMSCentral portfolio RFP page to keep vendors from failing to enter all of the necessary details in a portfolio bid.

Added a banner between individual portfolio property rows and portfolio fields. The banner reads: “The following fields will not be seen by the lender. Please make sure to click on the field’s Apply to all bids or Apply to missing values link to promote the value to the individual bids or to edit the individual bid field.”

The following fields will not be seen by the lender. Please make sure to click on the field’s Apply to all bids or Apply to missing values link to promote the value to the individual bids or to edit the individual bid field.

Screenshot of the portfolio property rows on the RIMSCentral portfolio RFP page:

Task Number	Property Type	Property Location	Property Size	Response Deadline	Desired Delivery Date	SOW	Prior Services/ Bid Comments	Signatory Info	Office Location	Delivery Date	Bid Fee
23-000836-82-1	Lodging/Hospitality - Luxury	Livingston, CA 	Imp. Size: 100 SF Land Size: 2 Acres More	11/3/2023	11/30/2023	View RFP	View				\$
23-000836-83-1	Residential - 2-4 units	Rainbow, CA 	Imp. Size: 100 SF Land Size: 2 Acres More	11/3/2023	11/30/2023	View RFP	View				\$

Screenshot of the portfolio fields on the RIMSCentral portfolio RFP page:

The following fields will not be seen by the lender. Please make sure to click on the field’s Apply to all bids or Apply to missing values link to promote the value to the individual bids or to edit the individual bid field.

Have you performed or provided any services regarding the subject property within the prior three years, as an appraiser or in any other capacity? If Yes, please provide details in the Comments field.
[Apply to all bids](#) [Apply to missing values](#)
☐ Yes
☐ No

Bid Comments
[Apply to all bids](#) [Apply to missing values](#)

Portfolio Signatory Info
[Apply to all bids](#)
[Apply to missing values](#)

Portfolio Office Location
[Apply to all bids](#)
[Apply to missing values](#)

Individual Bid Fees Total
[Click to Portfolio Bid Fee](#)

*Portfolio Bid Fee
[Spread across all bids](#)

*Portfolio Delivery Date
[Apply to all bids](#)
[Apply to missing values](#)

[Place Bid](#)

* Indicates a required field

Below are individual screenshots of the various segments of the portfolio fields that vendors can use to enter information one time and apply to all bids or missing values.

Prior Services field for portfolio RFP page:

Have you performed or provided any services regarding the subject property within the prior three years, as an appraiser or in any other capacity? If Yes, please provide details in the Comments field.
[Apply to all bids](#) [Apply to missing values](#)
☐ Yes
☐ No

Bid Comments field for portfolio RFP page:

Bid Comments
[Apply to all bids](#) [Apply to missing values](#)

Asterisk indicator for required fields for portfolio RFP page:

* Indicates a required field

Portfolio Signatory Info field for portfolio RFP page:

Portfolio Signatory Info
[Apply to all bids](#)
[Apply to missing values](#)

Portfolio Office Location field for portfolio RFP page:

Portfolio Office Location
[Apply to all bids](#)
[Apply to missing values](#)

Individual Bid Fees Total field for portfolio RFP page:

Individual Bid Fees Total \$
[Copy to Portfolio Bid Fee](#)

Portfolio Bid Fee field for portfolio RFP page:

*Portfolio Bid Fee \$
[Spread across all bids](#)

Portfolio Delivery Date field for portfolio RFP page:

*Portfolio Delivery Date
[Apply to all bids](#)
[Apply to missing values](#)

Prior Services/Bid Comments modal on portfolio RFP page:

Prior Services/Bid Comments

Have you performed or provided any services regarding the subject property within the prior three years, as an appraiser or in any other capacity? If Yes, please provide details in the Comments field.

☐ Yes
 ☐ No

Bid Comments

OK

Cancel

Message for required Bid Comments: “*You Must Have a Bid Comment if Prior Service is Selected.”

Prior Services/Bid Comments

Have you performed or provided any services regarding the subject property within the prior three years, as an appraiser or in any other capacity? If Yes, please provide details in the Comments field.

☒ Yes
 ☐ No

Bid Comments

*You Must Have a Bid Comment if Prior Service is Selected.

OK

Cancel

Bid Comments show 10 characters and ... indicating that a bid comment has been entered. Hover on View link to see Prior Services and Bid Comments information without opening the modal.

[View](#)

Yes

Prior Service: Yes

Prior Comments: Prior work was performed on this property in 2010.

work...

Please fill in all required Prior Services and Bid Comments

Office - Mixed Use- Office-Retail	702 South Main Place Livingston, CA 	Imp. Size: 100 SF Land Size: 2 Acres More	11/3/2023	11/30/2023	View RFP	View			\$		
									Required		Required

- Yes, Apply to all bids
- Yes, Apply to missing values
- No
- Cancel

Signatory Info is missing for some bids. Do you wish to apply the Portfolio Signatory Info to those bids?

Yes, Apply to all bids **Yes, Apply to missing values** **No** **Cancel**

Page 20 of 23

- Yes, Apply to all bids
- Yes, Apply to missing values
- No
- Cancel

Office Location is missing for some bids. Do you wish to apply the Portfolio Office Location to those bids?

Yes, Apply to all bids

Yes, Apply to missing values

No

Cancel

Zoning Compliance Reports as Service Type

In the section to 'Find a Real Estate Professional' located at the bottom of the RIMSCentral login page, updated 'Search by property type/location' to 'Search by service type/property type/location'. ability to search by service type in addition to property type and location. Added 'Zoning Compliance Reports' as a service type in the drop-down list of services.

Find a Real Estate Professional

Use the options to the right to search for appraisers, environmental consultants, property inspectors, and other real-estate professionals who have registered with RIMSCentral and posted their service areas and qualifications.

☒ Search by **service type/property type/location**
☐ Search by Vendor name
☐ Search by Company name

Service Type:

- Appraisal
- Appraisal Review
- Environmental
- Environmental Review
- Construction
- Construction Review
- Property Inspections
- Investor/Buyer
- Zoning Compliance Reports**

Added checkbox for vendor to select service type of 'Zoning Compliance Reports' in their service area setup.

Step 1) Select the Services you provide

* Which services do you provide in this Service Area?:

☐ Appraisal ☐ Environmental Review ☐ Construction Review ☐ Investor/Buyer
☐ Appraisal Review ☐ Construction ☐ Property Inspections ☒ **Zoning Compliance Reports**
☐ Environmental

Service Request Template

Field Labels

If the label on a generic field name in the service request template exceeds 90 characters, only 90 characters will be displayed in the change log with "...changed" at the end.

Lien Comments Field

Resolved issue where lien comments were not able to be cleared out on the service request template.

New Request Type Functionality

When a new service request type is created, the common CSR fixes will automatically be applied so that a CSM or Support does not have to manually make those adjustments.

[Add new request type](#)

New Child Field to SBA Involvement

A new child field has been added to SBA Involvement which displays when 'Yes' is selected. Field is not visible and not required by default. A Content Administrator must enable the field from the Service Request Template.

Database Field Name: SBALoanProceeds

Label: Will the SBA loan proceeds be used to acquire, refinance, or improve the real estate?

NOTE: Field added in Ad Hoc Reporting (*see separate release note under reports*).

Property Address

When a property address is entered in RIMS, if the City or County name is a variant of an existing database record, it will not get added as a new entry to the database. By variant, this means the spelling differs from an existing record either by upper or lower case, an extra space or a word is in abbreviated or full form, or the abbreviated form has a period or not. Examples: (1) An address in "St. Paul City" will be considered the same as "Saint Paul" in the same State and Nation, or (2) DeKalb versus Dekalb County.

Property Batch Import

Resolved issue where internal fee on external tasks was not being calculated. The review fee and/or VHF will be calculated if there are settings for the tied task code on new tasks created.

Property Flood Zone Questions

The option of NA can now be added to the Yes/No drop-down list for the two flood plain questions in the property section of the service request form.

- Has a flood zone determination been conducted?
- Does the property lie in a designated flood zone?

Contact a CSM or Support to enable.

Special Characters < > in Text Field & Text Areas

When < > special characters are used in a text field or text area, they will be removed when saving the service request form to prevent malformed data issues.

Status-Job & Task

Pending Award-Hold

Added new job and task status of Pending Award-Hold.

Task Codes-RFP

Scope Item Name & Scope Item Description

When adding or editing a scope item, the Short Name and Description fields will now accept special characters such as ampersand (&).

[Add/Edit Scope Item](#)

Short Name	<input type="text"/>
Description	<input type="text"/>
Sort Order	<input type="text"/>

Third-party Orders

Parcels

Resolved issue where all parcel numbers were not being transmitted to third-party vendor.